

CIRCULAR TO PARENTS / CAREGIVERS**Date: 4, July 2026****Subject: Implementation of Physical Inspection Form Before and After Therapy Sessions-Reg**

Dear Parents / Caregivers,

At Reviviscence Rehab, the safety, well-being, dignity, and comfort of every child undergoing therapy are our highest priorities. In our continued effort to maintain a safe, transparent, and child-friendly therapeutic environment, we are introducing a **Physical Inspection Form** to be completed **before and after each therapy session**, effective **04 July 2026**.

The purpose of this process is to:

- Ensure that the child's physical condition is observed and documented before entering the therapy session.
- Identify and record any visible injury, bruise, swelling, or discomfort that may be present before therapy.
- Document the child's physical condition after the therapy session and note any new concerns, if observed.
- Promote transparency and maintain clear communication between parents/caregivers and therapists.
- Ensure that any physical discomfort or injury noticed during or after therapy is promptly brought to the attention of the concerned parent/caregiver and the management.
- Maintain a clear record that can help prevent misunderstandings or confusion regarding the timing and possible source of any injury.
- Strengthen mutual trust and accountability between parents, caregivers, therapists, and the rehabilitation centre.

REVIVISCENCE REHAB

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We kindly request all parents/caregivers to cooperate with our therapists and staff in completing and acknowledging the form at the appropriate times. This procedure is being implemented **not as a measure of distrust**, but as a **preventive and transparent safety practice** to protect the interests of the child, parents, and therapy professionals alike.

Parents/caregivers are also encouraged to inform the centre about any injury, pain, fall, accident, or physical concern that the child may have experienced outside the centre before attending a therapy session. Similarly, any concern noticed after therapy should be communicated to the centre at the earliest opportunity so that it can be appropriately reviewed and addressed.

We sincerely appreciate your cooperation and support in helping us maintain the highest standards of **child safety, professional accountability, and transparent care**.

With warm regards,

Team Reviviscence Rehab

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